

Rapid Cycle Improvement Planner

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The (name of your team/group)

intends to accomplish (This is a general over-arching statement describing what you intend to accomplish during the time you work on this process – it answers the first questions of the Model for Improvement.)

by (time frame, ie, month/year in which you intend to accomplish improvement)

for (what group are you doing this for – who is the customer)

because (the rational and reasons to work on this improvement project)

Our goals include: (These are stated as stretch goals – very ambitious goals to stretch the system)

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Our measures:

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Testing Change (PDSA) Worksheet

Date: _____ Project: _____

Cycle #: _____ Began: _____ Complete: _____

Plan:

What is the purpose of this cycle?

What additional information will we need to take action?

Details: Who, What, Where, When, How

What do we expect (predict) will be the effect our outcomes of the change?

If our expectation (prediction) is on target, what will be our next text/cycle or action?

DO & STUDY: Fill out during and after the test/cycle

Was the test/cycle carried out as we planned? Yes No If not, why not?

What did we observe that was not part of our plan?

How did we study and understand the result?

How did or didn't the outcome of this test/cycle agree with our expectation (prediction)?

What did we learn from this test/cycle?

ACT: Fill out after the test/cycle is completed

Given the above understanding and learning, what are we going to do now?

Are there forces in our organization that will help or hinder these changes?